

**PRESENT:** Supervisor Broderick; Deputy Supervisor Conrad; Councilmembers Jacoby and Morreale; Finance Director Agnello; Martha Blazick; Attorney Parisi; Highway Superintendent Trane; WWTP Chief Opt. Ritter; Water Foreman Townsend; Police Chief Previte; Grant Writer Rotella; 2 Press; 13 Residents and Clerk Donna Garfinkel

**EXCUSED:** Councilmen Bax and Geiben; Engineer Lannon; Building Inspector Masters; Recreation Director Dashineau

Deputy Supervisor Conrad will be speaking for Supervisor Broderick, who has laryngitis.

The Deputy Supervisor opened the meeting with the Pledge to the Flag followed by a moment of silent reflection.

#### AGENDA APPROVAL

**Broderick MOVED to approve the agenda, Seconded by Jacoby and Carried 3 – 0.**

#### RESIDENTS STATEMENTS

Warren, Rose Mary – Griffin Street – Warren said last week was Sunshine Week. Open government, transparency and that stuff. It is too bad this is needed, but it is.

Warren was famous in 2005, as an outstanding person in Niagara County. Warren attended just about every Niagara County Legislature meeting, and was there for more than just one issue.

Warren again requests the Board approve the Cold War law.

Lyle, Steve – Lower River Road – Thanked the Highway Dept. for replacing his mailbox. Lyle asked if the same thing happens regarding pot-holes with tires and front ends of cars.

Parisi said generally there is no liability for pot-holes because they come and go so easily, and there is a time notice requirement for liability for the Town.

#### DEPARTMENT HEAD STATEMENTS

Clerk Garfinkel requests approval of the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Town Clerk, Town Justice and Deputy Supervisor. This is posted for 30 days then forwarded to New York State Retirement.

Jacoby asked for an explanation. Conrad said those named complete a three-month summation of their Town business activities, forward to the Clerk, and it's then forwarded to the NYS Retirement.

**Morreale MOVED to accept the Standard Work Day and Reporting Resolution, Seconded by Jacoby and Carried 3 – 0.**

Police Chief Previte wanted to make the Board aware that at the next meeting he will ask for the hiring of a part-time officer. An officer is on maternity leave, returning late fall or winter.

Previte thanked Jacoby for attending the School Shooting awareness forum at the Lewiston Library. It was well attended. This was facilitated by the students at St. Peter's School. The students had great questions, a lot of input, and it was very productive. Jacoby represented the Board very well.

There was a fatal hit-and-run which occurred 6-years ago on the Tuscarora Reservation. Lewiston Police did not give up on the investigation and made an arrest in the case on Saturday. The family was very appreciative. Previte is very proud of his department and their commitment.

Water Foreman Townsend updated the Board on the water pressure issue near Bridgeman Road / Upper Mountain Road. Residents have been complaining for years. Lannon performed a survey while working with the County. There are four water valves in this area. Dave Branch from Niagara

County Water Dept. was able to increase the water pressure. Hopefully this will take care of the issue, and a buster pump will not be necessary.

Grant Writer Rotella updated the Board on the applications. The pre-application for the Sanborn Sewer project. This is for a sewer extension on Bridgeman Road (west). There is a SAM application from Senator Ortt for \$50,000. The Board needs to identify where the funds are coming from.

**Broderick MOVED to approve funding for the Sanborn Sewer Project of approximately \$100,000, with \$50,000 coming back from Senator Ortt, from H-97, Seconded by Morreale and Carried 3 – 0.**

Rotella is working with Previte on a safety grant for child seats, and looking for a vehicle to accommodate the Police Dog.

Highway Superintendent Trane requests the Board declare Case TF 300 Trencher excess equipment and placed on Auctions International.

**Morreale MOVED to declare the Case TF-300 Trencher excess equipment, Seconded by Broderick and Carried 3 – 0.**

**Morreale MOVED to approve the Case TF-300 Trencher being placed on Auctions International, Seconded by Jacoby and Carried 3 – 0.**

WPCC Chief Operator Ritter gives an update on the Town's discharge permit. Ritter met with the DEC to discuss the permit. The permit will focus on sanitary sewer overflows caused by inflow and infiltration. The Town has been proactive for years in its effort to eliminate excess flow into the plant.

Next month the plant will start a major root removal and investigation above the hill, followed by a flow study. This is being done to satisfy the old permit.

#### APPROVAL OF MEETING MINUTES

**Jacoby MOVED to approve the Town Board Work Session meeting minutes of March 12, 2018, Seconded by Morreale and Carried 3 – 0.**

#### AUDIT PAYMENT

**Jacoby MOVED to approve the Regular Abstract of claims numbered 670 – 802 and recommend payment in the amount of \$297,319.48, plus a Post-Audit of \$14,088.04, Seconded by Morreale and Carried 3 – 0.**

#### OLD BUSINESS

Bid – Fire Hydrant (NYPA) – Parisi said the Town is ready to move forward. The Board needs to approve the agreement and authorize the Town Engineer to sign such agreement.

**Jacoby MOVED to approve the agreement with NYPA to install the fire hydrant, Seconded by Morreale and Carried 3 – 0.**

**Jacoby MOVED to authorize Robert Lannon, Town Engineer to sign and execute the agreement, Seconded by Morreale and Carried 3 – 0.**

Parisi said NYPA came to the Town and they will reimburse all costs associated with the project.

Board/Commission Vacancies - (Cable-1; Board of Ethics-2; Planning Board-1) – No Action

Local Law – Solar Energy Systems

Parisi said the Town can move forward with the SEQRA. The suggested changes still need to be incorporated into the law.

**Broderick MOVED, Whereas the Town of Lewiston did inform interested agencies of their intent to act as Lead Agency for the purpose of SEQRA review for a Local Law titled Solar Energy System; and Whereas no objections were raised by any agency to the Town Board for the Town of Lewiston; Now therefore be it resolved that the Town Board of the Town of Lewiston is designated Lead Agency for SEQRA review relative to the Local Law titled Solar Energy Systems, Seconded by Jacoby and Carried 3 – 0.**

**Broderick MOVED to approve Part 2 and 3 of the SEQR Environmental Assessment Form, Seconded by Jacoby and Carried 3 – 0.**

**Broderick MOVED that the Town Board, as Lead Agency, finds that there will be no significant adverse impacts on the environment, therefore a Negative Declaration is issued, Seconded by Jacoby and Carried 3 – 0.**

**Broderick MOVED to authorize the Supervisor to sign the Environmental Assessment Form on behalf of the Town, Seconded by Morreale and Carried 3 – 0.**

PENDING

Dog Shelter – Garfinkel said the Engineer has sent out bids with a return date of April 4, 2018

Bingo Inspector – No one has applied

Appointment of Court Officer

**Broderick MOVED to approve Ronald Sessman as Town Court Officer at the starting salary of \$14.00/hour, Seconded by Morreale and Carried 3 – 0.**

NEW BUSINESS Residents / Public Correspondence - none

SUPERVISOR BRODERICK

Server Purchase – NANOARK. Agnello said there is a need of a new server for the NANOARK program. This server holds electronic records for the Building Dept., Clerk's Office and the Assessor's office. It has been failing by giving errors when backing up. It was purchased in 2012. The following three bids were received: Network Services - \$3,550.00; CS Business Systems - \$4,932.00; Dell Website - \$4,222.37.

**Broderick MOVED to accept Network Services bid in the amount of \$3,550.00, with funds from H-97, Seconded by Jacoby and Carried 3 – 0.**

Court Officer Appointment

**Broderick MOVED to appoint Richard Helfrich as Town Court Officer at the starting salary of \$14.00/hour, Seconded by Morreale and Carried 3 – 0.**

Senior Center Sign – The sign was damaged during an auto crash. An estimate was received to replace the sign, for insurance. If the sign is to be replaced as it was, it will be \$5,657.80. The Town has received \$5,000 from the insurance company and the difference will be allocated through the court. A proposal was also received for a new and improved sign for \$7,355.

Broderick would like to go out to bid for the new and improved sign. Morreale said the new sign is modern day and into the year 2000.

Eagle Scout – Clean-up Cemetery – Historic Preservation Commission Chairman Margery Maggard updated the Board on the cleaning of the cemetery on Ridge Road. This is a very valuable area, as

far as history goes. The Scovell family is buried there. For the last couple years the Town has been looking for a boy scout to earn his eagle badge by clean up the cemetery.

Parisi has reviewed the proposal and has given the Town the okay to move forward.

Legal – None; Engineering – None

Finance - Broderick would like to post the job for Junior Accountant. This position has been vacant since the end of February. Broderick would like to hire before June.

Morreale asked Blazick to explain the everyday work of the Junior Accountant. Blazick said the Jr. Accountant keeps up with daily transactions and is in charge of the General Ledger; items that repeat and occur on a regular basis; in charge of posting cash receipts daily; disbursements, monitoring the general ledger, and bank reconciliations on a regular basis.

The Director of Finance's jobs are responding to SCC filings, insurance renewals, reconciliations; keeping track of funding sources and monitoring the department budgets.

It is a division of duties, so not one person is doing everything. With the division you have one doing and the other reviewing it. Blazick said there is a large amount of money that the Town goes through each year, and to have just one person to be responsible for that is ridiculous.

COUNCILMAN BAX - Excused

COUNCILMAN GEIBEN - Excused

COUNCILMAN JACOBY

Tower Application – T-Mobile Northeast, LLC – Collocation on Seton Hall, Niagara University

**Jacoby MOVED, Whereas the Town of Lewiston did inform interested agencies of their intent to act as Lead Agent for the purpose of SEORA review and, Whereas no objections were raised by any agency to the Town Board for the Town of Lewiston; Now therefore be it resolved that the Town Board of the Town of Lewiston is designated Lead Agency for SEORA review, Seconded by Morreale and Carried 3 – 0.**

**Jacoby MOVED to approve Part 2 and 3 of SEQR Environmental Assessment Form, Seconded by Morreale and Carried 3 – 0.**

**Jacoby MOVED that the Town Board, as Lead Agency, finds that there will be no significant adverse impacts on the environment, therefore a Negative Declaration is issued, Seconded by Morreale and Carried 3 – 0.**

**Jacoby MOVED to authorize the Supervisor to sign Environmental Assessment form on behalf of Town, Seconded by Morreale and Carried 3 – 0.**

**Jacoby MOVED to approve the T-Mobile Northeast, LLC – Collocation on Seton Hall, Niagara University, Seconded by Morreale and Carried 3 -0.**

Previte mentioned the school shooting awareness forum at the Library, and Jacoby feels, to his estimation, Previte was the best speaker. He gave a lot of assurance to the students.

Jacoby attended, along with the Lewiston Historic Preservation Commission, a meeting with James Finelli, Historic Preservation Program Analysts. It was very fascinating. The Commission is working toward becoming a Certified Local Government. The significant of this is, it will allow the Town to be eligible for grants. The grants will allow the Town to preserve its historic sites.

Jacoby attended the Lewiston Library Board meeting. The parking lot was discussed along with other items that will need some attention.

Jacoby met with the Lewiston Council on the Arts. They will be attending a Board meeting in April. They are very appreciative of the Board's continued support.

#### COUNCILMAN MORREALE

Supervisor to sign Lime Energy Agreement/Highway Garage - Morreale met with Superintendent Trane regarding a lighting issue at the parking lot of the Garage. Two lights are on poles and two on the building. Morreale contacted Lime Energy to inquire about high density lights. The cost to replace them, through National Grid is \$4,436.00; prevailing wage - \$180; Lift Charge - \$300; Mount Charge - \$174. National Grid will contribute \$2,269.20, which is 60%. The Town will be liable for \$2,166.80.

A cost savings was calculated and the Town would save \$1,527.41/year with this update. If the Town makes a onetime payment there is a 10% discount for a total of \$2,015.52

**Morreale MOVED for approval of a one-time payment of \$2,015.52 for four lights at the Highway Garage, and authorizes the Supervisor to sign the agreement, Seconded by Jacoby and Carried 3 – 0.**

Supervisor sign Lew-Port Shared Service – Parisi is working on this. The Town and school have agreed in principal and it needs to be put into writing. Parisi is awaiting a draft from the attorney for the school.

Parks Laborer F/T hire

**Morreale MOVED to approve the hiring of James Hescox – Parks Laborer F/T at \$13.92/hour, Seconded by Jacoby and Carried 3 – 0.**

Accept Auctions International bid – 2002 Chevy

**Morreale MOVED to accept the Auctions International bid of \$3,100 for the 2002 Chevy C35, Seconded by Jacoby and Carried 3 – 0.**

Jacoby submitted the LTAAA proposed Code of Ethics and Financial Disclosure Law to the Association of Towns for review. The last correspondence Jacoby received from the Assoc. was, "It's tax time and they are very busy and don't expect anything until April". Jacoby wanted to assure the Alliance that it has not been stuck in a drawer someplace.

#### RESIDENTS STATEMENTS

Correa, Nancy – Riverwalk Drive – Correa would like to leave the meeting on a positive note. Correa wonders how many watched the March For Our Lives. It was awesome and inspiring. It was put together by today's high school, middle school and grade school kids. They were loquacious, intelligent and very passionately committed to gun reform. No one spoke of taking the guns away, so it is not an amendment issue.

What they would like to see is reform. Weapons that shoot at an accelerated rate should have more review, and hopefully legislators will come with a program to prevent these weapons from being purchased so quickly.

Correa watched two sixteen year olds, on TV, that made a commitment called A Contract for Parents. Even though they can't vote, they are asking students to go to their parents, grandparents, relatives and neighbors, that they want this gun reform. They don't want to go to school to be fearful for their lives, they want to be educated. They want safety and insurance that the government is going to do something.

Today's youth is tomorrow's leadership. It was so inspiring to watch this that Correa is making a commitment to help with this effort. (Contract for Parents) Correa would like this Town Board to make this commitment or ask for gun reform.

Glasgow, Paulette – The Circle – Glasgow asked if the Building Inspector is going to be carrying money to the bank.

Broderick doesn't believe so.

Glasgow said in the by-gone days they were escorted by a Police Officer, because they carried money and they had to be bonded. Garfinkel said the Building Inspector doesn't take money to the bank.

Glasgow clarified and said Bingo Inspector. Garfinkel said the Bingo Inspector doesn't take money to the bank. When Glasgow was on the Board, Coulter would take the money from Sanborn Bingo to the bank. Garfinkel repeated that the Bingo Inspector does not take money to the bank. Garfinkel will forward a copy of the job description of the Bingo Inspector.

Last year or the year before Geiben inquired about setting up a quarterly or semi-annually report on the grants that are outstanding. Glasgow asked if this done.

Rotella said he submitted a Grant Status Report at the Friday Department head meeting.

Glasgow asked if the signs for the Senior Center will be electronic. Broderick said they light-up.

**Morreale MOVED to adjourn the meeting, Seconded by Jacoby and Carried 3 – 0.**

Transcribed and respectfully submitted by:

Donna R. Garfinkel, Town Clerk